



December 8th, 2018

Over the past few years, units from our Council have had difficulty making reservations for Philmont Treks. In light of this, the Capitol Area Council has reserved 96 spaces (eight 12-person crews) for a Council Contingent to Philmont in the summer of 2020. We will be traveling to Philmont **Sunday** July 5th, 2020 and will return to Austin, Saturday July 18, 2020. The Council will take applications from Units with fewer than 12 participants to be joined with other small groups to make up a Provisional Crew of 12 crewmembers.

Applications from interested units will be accepted at the Council Service Center through **March 1st, 2019**. After applications have been received, they will be ranked based on their history of application for our Council Contingents, their history of attendance at Philmont, how much support the unit has provided to the Capitol Area Council, and other factors. The highest-ranking units will be allocated crew slots on the Contingent. The remaining units will be placed on a wait-list that will be used to fill vacated unit-based crew slots in the 2020 Contingent. A \$200 deposit must accompany applications for all contingent crews.

The cost for the Contingent trek is currently estimated to be \$1427 per person (there may be minor adjustments to this as the expenses are completely determined). This price will include Philmont fee, all transportation, meals, a Contingent duffle bag, contingent council shoulder strip, contingent patch, and sectional topographic maps. It does not include crew or personal equipment or personal spending money. It also does not include expenses related to crew preparation activities.

Contingent crews are comprised of 12 participants. There must be at least two but no more than four adults (21 years of age or older) combined with Scouts or Venturers for a total of 12 participants in a crew. Crews with female youth crewmembers must have female adult leadership. If a unit has fewer than 12, they must either link with another unit or be committed to recruit youth from other units. **Each selected unit is financially responsible for paying for 12 participants.** **LEADERS AND YOUTH PARTICIPANTS MUST MEET THE AGE and the HEIGHT AND WEIGHT REQUIREMENTS FOR PHILMONT. THESE REQUIREMENTS ARE STRICTLY ENFORCED BY PHILMONT!** Proper BSA registration; certification in Wilderness First Aid and CPR; and Youth Protection Training for all adults is also mandatory. The contingent requires youth and adult crewmembers wear the full "class-A" BSA field uniform (including Scout pants or shorts) for travel and some activities while at Philmont.

The unit application form for a crew is included with this mailing and is also available on the contingent website (accessible via the Council website at www.bsacac.org or www.sccovington.com/philmont). Units may apply for up to three crew slots. Selected units will be first allocated a single crew. This will continue until all selected units have been allocated a crew slot. After this, the highest ranked will be allocated a second crew. This process will continue until all crew slots have been assigned. There is no guarantee that a selected unit will be granted more than one crew slot but the priority order will be maintained for the contingent waitlist.

Please be aware that some financial assistance may be available for Philmont youth participants. This scholarship money is available to youth going to Philmont with any group; it is not limited to the Council Contingent. Feel free to contact me regarding these scholarships

Thank you for all that you do to support Scouting in the Capitol Area Council.

Sincerely,

Chuck Lemons
Philmont Contingent Advisor

Frank Davol
CAC High Adventure Chair

Rick Denison
Director of Support Service



The Capitol Area Council is sponsoring a Council Contingent for Philmont for the summer of 2020. The Council has been allocated 8 crews of 12 participants each (96 participants total) for this Contingent. At least seven of these crews (84 participants) will be awarded to units.

The Contingent trek will be a total of fourteen (14) days which includes two travel days. Crews will depart Austin **Sunday, July 5th, 2020** and will return Saturday, **July 18th, 2020**. Crews will be at Philmont Camping Headquarters for approximately 24 hours and then will be backpacking in the Philmont backcountry for 11 days before returning to Austin.

Applications will be accepted for complete twelve-person crews from Capitol Area Council units. **These applications must be postmarked on or before March 1st, 2019** and received in the Council Service Center on or before **March 15th, 2019**. Alternatively, the applications may be hand delivered to the Council Service Center on or before **March 15th, 2019**.

Units applying for a Contingent crew are required to agree to adhere to all the Philmont rules and regulations regarding participation in treks as well as the Contingent's rules and guidelines. These include but are not limited to age requirements, adult/youth crew makeup, Youth Protection requirements, height/weight limits, uniform requirements, etc. These rules may be found on the contingent website. Reservations are not transferable and may be made for one unit only (although one unit may join with another unit or units to create a crew).

Units must agree to participate in **all** Contingent planning meetings. There are normally three of these meetings and at least one adult leader from each crew is **required** to attend each meeting. All crew participants and their family members are welcome at these meetings and are encouraged to attend.

After all unit applications have been received, the Council Philmont Contingent committee will select units to participate in the Contingent. The selection will be made along the guidelines below and the selection decision is final. Applicants will be notified of their selection or position on the wait-list by approximately **April 1st, 2019**.

Eligibility:

- A Boy Scout Troop/Team or Venturing Crew ("unit") chartered in the Capitol Area Council may apply for 12-person crew slots for the 2020 Capitol Area Philmont Contingent Trek.
- Units unable to organize a crew of 12 participants may partner with one or more other units to create a full crew. One unit must be designated as the "primary" unit in this event and will have all Contingent responsibilities that would apply to a single unit crew. Each unit must complete an application and all applications for units partnering together should be stapled together for submission. The "primary" unit must be clearly designated.
- Units applying for the Contingent Trek **must include a \$200 deposit** for each crew requested with their application. For those units selected to participate, this deposit will be applied to the crew's outstanding balance. Units not selected to participate may choose to leave the deposit with the Council as long as they remain on the 2020 wait-list or have it returned and be removed from the 2020 wait-list.
- **If a unit selected for the Council Contingent is on Philmont's waitlist for a unit-based 2020 trek, the unit must formally withdraw from one or the other.**
- Applications must be approved and signed by the Unit's Committee Chair.
- **Units may apply for up to three crew slots.** Selected units will be first allocated a single crew. This will continue until all selected units have been allocated a crew slot. After this, the highest ranked units requesting multiple crews will be allocated a second crew. This process will continue until all crew slots have been assigned. There is no guarantee that a selected unit will be granted more than one crew slot but the priority order will be maintained for the contingent waitlist.
- If a selected crew later determines it will not participate, its deposit will be forfeited and a replacement crew will be selected from the waitlist by the Contingent Advisor. The Council will refund any other payments made by the unit prior to withdrawal less any unrecoverable expenses incurred on behalf of the unit. This refund will not be made and the unit will remain fully financially responsible for the entire crew fee until the Contingent Advisor successfully replaces the unit. If a replacement unit is not found, the unit is financially responsible for the total cost.
- The (primary) unit is financially responsible for complete crews of 12 participants. There is a maximum of 4 adults per crew. Be aware that Philmont considers an "adult" to be a participant 21 years of age or older for this purpose — this age limit does not apply to Youth Protection rules which follow the standard BSA guidelines.
- Units must conform to the Council and National Youth Protection policies. In the case of co-ed Venturing Crews, female adult leadership is required at all times.
- There will be no carryover from year to year. Crews applying will be selected for 2020 or will be on waitlist for 2020. When the 2020 Contingent is complete, any units remaining on the 2020 wait-list will have their deposit refunded.
- **The unit should try to recruit at least 75% of crewmembers (9) who have never participated in a Philmont trek.**

2020 Council Contingent — Philmont Scout Ranch

- The unit must commit to the estimated financial cost of \$1427 per person (\$17,124.00 per crew) and contingent’s payment schedule. Units not keeping current with the payment schedule may be dropped and replaced with a unit on the 2020 wait-list. The \$1427 charge includes Philmont fee, all transportation, meals, fees, a Council shoulder patch, a contingent logo patch, sectional topographic maps, and a contingent duffle bag. Participants are responsible for their own spending money and personal equipment. Participants may also be financially responsible for crew preparation activities, crew tee-shirts, and other crew-related expenses.

Selection:

- Mailed applications must be postmarked on or before **March 1st, 2019** and received in the Council Service Center on or before **March 15th, 2019**. Alternatively, the applications may be hand delivered to the Council Service Center on or before **March 15th, 2019**.
- Selection is **not** be made on a **first-come, first-served** basis. There is no benefit for early submission.
- Applying units will be “ranked” based on:
 - Number of times unit has applied for a crew slot on the Council Contingent since their last Contingent participation and has not been selected. Preference will be given to units that have not participated in a previous Council Philmont Contingent.
 - Last time the unit has had crews participate at Philmont (treks, cavalcade, etc.)
 - Number of times unit has attended summer camp at Lost Pines between 2014 and 2018.
 - Number of times unit has attended winter camp at Lost Pines between 2014 and 2018.
 - Number of times unit has sent to Scouts to summer and/or winter NYLT between 2014 and 2018.
 - Number of session’s youth from unit has staffed summer camp at Lost Pines between 2014 and 2018.
 - Number of session’s youth from unit has staffed winter camp at Lost Pines between 2014 and 2018.
 - Number of session’s youth from unit has staffed NYLT between 2014 and 2018.
 - Number of session’s youth from unit has staffed Cub Resident Camp between 2014 and 2018.
 - Number of times unit participated in Family FOS program between 2014 and 2018.
 - Number of times unit participated in Council Popcorn sale between 2014 and 2018.
 - Number of times the unit has achieved Quality Unit status between 2014 and 2018.

Consideration will be given in the ranking process to Venturing Crews relative to attendance at summer and winter camp. They will however, be ranked generally based on their participation in Council activities.

- Selection of participating crews and wait-list priority will be final.

Financial:

Estimated Cost: **\$1427.00 per participant** (\$17124.00 per crew)

Payment schedule:

Payment Date	Per Person	Per Crew
Deposit with application	\$ 16.67	\$200.00
May 15th, 2019	352.58	4,231.00
August 7th, 2019	352.58	4,231.00
December 4th, 2019	352.58	4,231.00
February 4th, 2020	352.58	4,231.00
Total:	\$1427.00	\$17124.00

Financial assistance (scholarships) may be available to youth participants. The amount available will not be known until fall 2019.

All payments should be made to:
Capitol Area Council
 12500 N IH 35
 Austin, TX 78753
 Please make one check per payment for net amount due at the payment date. No credit cards accepted as this helps keep your costs lower.

NOTE: *this cost and payment schedule may be updated when the 2020 Philmont budget has been confirmed. It is not anticipated that it will vary significantly from the above.*

Additional Information:

Additional information regarding the Council Contingent Trek is available on the Contingent website (below). Philmont and Council rules relating to the Council Contingent and information specific to the 2020 Council Contingent may be obtained there. Other questions may be addressed to:

Rick Denison
 Director of Support Service
 (512) 617-8627
rick.denison@scouting.org
www.bsacac.org

Frank Davol
 High Adventure Chair
 (512) 627-2199
fdavol@thegateway.net
www.sccovington.com/philmont

Chuck Lemons
 Philmont Contingent Advisor
 (512) 217-3010
texasgrenadier@gmail.com

2020 Council Contingent — Philmont Scout Ranch

Unit Type: Boy Scout Troop/Team Venturing Crew **Unit #:** _____ **District:** _____
 Unit Chartered to: _____ If combining with other units, which unit(s)? _____
 Number of full crew slots the unit is applying for: _____ (If applying for multiple crews, please attach copies of this page for each and indicate priority order _____)

Scoutmaster/Venturing Crew Advisor Name: *If combining with other unit(s), attach the same information for those unit(s)*
 Name: _____
 Address: _____
 City _____ State _____ Zip _____
 Phone Home _____ Cell _____ Work _____
 E-mail Preferred Home _____
 Preferred Work _____

Adult Leader Contact for Crew: *(this is the adult anticipated to be the adult Crew Advisor and will go on the trek)*
 Name: _____
 Address: _____
 City _____ State _____ Zip _____
 Phone Home _____ Cell _____ Work _____
 E-mail Preferred Home _____
 Preferred Work _____

Proposed Crew makeup:

Male Youth	
Female Youth*	
Male Adults	
Female Adults	
Total:	12

Maximum of 4 adults per crew

* Female adult leadership required

For crew makeup purposes, Philmont considers anyone 21 years of age or above an "adult." All other participants are considered "youth."

- Does the unit commit to be financially responsible for 12 participants?** Yes No
 Will at least 75% of the Crew's participants (9) have never been to Philmont? Yes No
Does the Crew agree to follow Philmont's rules (age, height/weight, etc.)? Yes No
Does the Crew agree to follow the Contingent rules (uniform, paperwork schedules, etc.)? Yes No
 Will the unit participate in any unit-based activity (cavalcade or trek) at Philmont in 2020? Yes No
 Does unit have another Philmont activity in 2020? Yes No
 Is the unit on Philmont's waitlist for a 2020 trek? If yes, waitlist # _____ Yes No

Year unit last attended Philmont (Trek, Cavalcade, other _____)
 If your crew is not selected, do you want to remain on the waitlist in case openings occur? Yes No
(If you do not want to remain on the waitlist, your deposit will be returned.)

Complete the following:	2014	2015	2016	2017	2018	Total
Attended summer camp at Lost Pines	<input type="checkbox"/>	_____				
Attended winter camp at Lost Pines	<input type="checkbox"/>	_____				
Youth from unit from unit attended NYLT	<input type="checkbox"/>	_____				
Youth from unit staffed summer camp at Lost Pines	<input type="checkbox"/>	_____				
Youth from unit staffed winter camp at Lost Pines	<input type="checkbox"/>	_____				
Youth from unit staffed Cub Resident Camp	<input type="checkbox"/>	_____				
Youth from unit staffed NYLT	<input type="checkbox"/>	_____				
Unit achieved Quality Unit/Centennial Quality Unit	<input type="checkbox"/>	_____				
Unit held a Family FOS presentation	<input type="checkbox"/>	_____				
Unit participated in the Council Popcorn sale	<input type="checkbox"/>	_____				

Submitted by _____ Scouting Position _____
(printed name) (signature)
 Unit Committee Chair _____ Date _____
(printed name) (signature)